



Certificate III in Aged Care Work CHC30102 Recognition and Training Program

ORDER FORM AND LICENCE UNDERTAKING

(@ June 2008)

Please complete the order form and licence undertaking as required, **attach cheque** payable to NSW Community Services and Health ITAB and send to:

NSW Community Services and Health ITAB
PO Box 562, Gladesville, NSW, 1675
ABN: 95 530 979 012

Item	Price	+GST	QTY	Subtotal
Individual Learner Support Materials – (Folder of printed materials) Each folder provides: - learning structure - session overview - activities and session notes for all 5 modules - resources and helpful websites *ITAB licence and one folder per participant is required	\$100	\$10		
Trainer Support Materials – (On CD) - 12 unit of competency holistically delivered in modules - full training notes for all sessions - Powerpoint presentations - useful resources guide - group activities and assessment tasks * ITAB licence and one copy set required per delivery site	\$800 (1 st copy) \$600 (2 nd to 5 th copies) \$500 (6 th or more copies)	\$80 \$60 \$50		
TOTAL ENCLOSED			\$	

(Prices correct at time of printing but are subject to change. Price includes surface postage within Australia (GST inclusive.)

Only Registered Training Organisations who sign and return the following ITAB training program licence undertakings below are entitled to purchase and use the handbooks and support materials. Please note that only Registered Training Organisations can issue nationally recognised qualifications. The training provider is required to provide each participant with a copy of the Learner Support Materials folder. All publications are subject to availability. **Allow 4 weeks delivery time from receipt of order.**

Undertaking to Provide Training Under ITAB Licensing Arrangements

(Please fill in name of your company) _____

undertakes to meet the following conditions for provision of assessment and/or training in the Certificate III Aged Care Work Recognition and Training Program:

- The training program resources and support materials will be used only with participants who are employed in the aged care sector as either a personal assistant or as a nursing assistant.
- The training provider is registered with the NSW Vocational Education and Training Accreditation Board as a training provider for the national Community Services Training Package in Aged Care Work at AQF level 3 and agrees to meet all the conditions and standards outlined in Training Providers Handbook.
- The training provider undertakes not to photocopy or reproduce by any means the Trainer Support Materials and Participant Support Materials.** These materials are copyright and the training provider will purchase these from the ITAB as required.
- The training provider will purchase a copy of the Trainer Support Materials from the NSW Community Services and Health ITAB for each delivery site and provide each student/participant with a purchased set of Participant Support Materials.

Signed _____ Date _____

Name (please print) _____ Position _____

Organisation _____

Delivery Address _____

Suburb/Town _____ State _____ Post code _____

Telephone _____ Facsimile _____

Email Address _____

Date of Course Commencement _____